

Walter F. Boyle



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Onsite Manager

B.A., College of Santa Fe,
Santa Fe, New Mexico

Graduate Studies, University of
Texas, El Paso, TX (no degree)

Graduate, Foreign Service Institute,
Washington, D.C.

Human Resource Management &
Certificate in Management
Program, UTEP

Certificate - Hazardous Material
Technician and Waste Site Worker
40-Hour HAZWOPER, with Annual
8-Hour Refresher HAZWOPER
Training per OSHA 29 CFR 1910.120

Focused Experience

- Project management
- Contract administration
- Human resources management
- Benefits administration
- Workplace safety
- Communication skills
- Bilingual (English/Spanish)
- Computer literate

Expertise and Experience

- Able to understand, analyze, and plan strategies to achieve results
- Strong staff and budget management abilities
- Service oriented with pronounced people skills
- Creative and able to translate ideas into action
- In command of good teaching and presentation skills

Professional Experience

- 2010 - Present **Onsite Manager, Project Navigator, Ltd., El Paso, TX**
Asset management, utility minimization, security, and safety administration.
- 2008 - 2009 **Site Manager, ASARCO LLC, El Paso, TX**
O&M oversight, statutory compliance, budget, and resource management
- 2006 - 2008 **Construction Contract Administrator, ASARCO LLC, El Paso, TX**
Project oversight, quality assurance and conformance, as well as invoice validation for over 24 million dollars in projects during 2006, 2007, and 2008.
- 2005 - 2006 **Sales Representative, El Paso Branch, Graybar Electric Company, St. Louis, MO**
Charged with sales to the Mexican State of Chihuahua and southern New Mexico, to include White Sands Missile Range and Johnson Space Center Test Facility.
- 2003 - 2004 **Director and Chief Development Officer, Foundation for the Diocese of El Paso**
Directed and managed the Foundation/Development office, staff and functions. Managed fund-raising related support functions: annual appeal, major gifts, planned giving, endowment building, and capital campaigns. Served as the liaison between the Foundation's Board of Directors and 17 diocesan ministries, 57 parishes, as well as 22 missions.
- 2001 - 2003 **Human Resources Manager, Appliances Components de MX, S.A. de C.V. Ciudad Juarez**
Eureka Corporation, Electrolux North America (1,500 employees)
Operation located in one large facility of 268,000 sq. feet, employing 1,200 persons, 15 of whom were on US payroll. Supervised staff of 14 persons involved in personnel, social work, medical services, safety, environmental affairs, benefits administration, and training. Also charged with customary contract services, i.e., employee transportation, cafeteria and guard services. Knowledge of regulatory activities of Mexican government agencies, labor law, ISO 9001 issues, and ISO 14001 certification.
- 1999 - 2001 **Human Resources Manager, Ansell de Mexico, Ciudad Juarez, Mexico Division of Pacific Dunlop**
(2 plants, 1,100 employees)
Responsible for all Human Resource activities for two plants, with a total of 1,100 employees. Supervised the optimal utilization of all personnel resources and all HR activities to include environmental, health, benefits, safety, training, and employee welfare. Served as the Company liaison with North American Division headquarters on all matters dealing with benefits, health, and personnel issues for US citizen employees and corporate administered programs.
- 1994 - 1999 **Human Resources Administrator, ASARCO Inc., El Paso, TX**
Responsible for personnel, payroll, EEO/AAP, 401(k) and benefits administration for 415 employees, of which 89 were salaried positions. Supervised a 33-man labor pool and the Miscellaneous Department, consisting of 19 laundry and housekeeping personnel, in addition to four support staff.
- 1991 - 1994 **Marketing Director, World Trade Promoters, El Paso, TX**
Developed national and international markets for the parent company, a manufacturer of self-protection stun devices. Initiated and orchestrated the reorganization of the company to make it more competitive, resulting in its downsizing, relocation and continuing competitiveness.
- 1990 - 1992 **Human Resources and Safety Manager, International Garment Processors, El Paso, TX**
(600 employees)
During tenure the company grew from 150 employees located in two adjacent plants to a company employing over 600 persons, working at several locations. Supervised all HR related activities and by application of a comprehensive safety program reduced lost-time hours by 75%. Applied knowledge of OSHA, State of Texas, as well as City regulations governing working conditions, hazard communications, ergonomics, workstation design and Workers' Compensation
- 1985 - 1990 **Twin-Plant Manager, Coliman Astro, S.A. de C.V., Ciudad Juarez, MX (400 employees)**
Established and served as the General Manager of a manufacturing facility in Mexico with 400 employees, owned by a privately held California corporation. Supervised all production and administrative activities, plant maintenance, import - export activities and served as liaison with Mexican and US authorities.
- through 1985 **Foreign Service Officer, United States Diplomatic Service**
U.S. Department of State, Washington, D.C.
 - Deputy Consul General, Chief of Consular Section, U.S. Consulate General, Barcelona, Spain
 - U.S. Consul, Chief of Consular Section, U.S. Embassy, Damascus, Syria
 - U.S. Consul, Chief Citizen's Services Section, U.S. Consulate General, Monterrey, MX
 - Second Secretary and Attaché, Regional Security Officer, U. S. Embassy, Buenos Aires, Argentina
 - Foreign Service Officer, Special Agent, Department of Security, Los Angeles, CA
 - Foreign Service Officer, Special Agent, Department of Security, Washington, D.C.